

# AR Kids Read Background Check Process

Each District/Zone has their own specific instructions. Follow instructions provided or reach out to contact listed for assistance.



# **AKR TUTORS BETWEEN THE AGES 16 TO 17**

**AR Kids Read does not require a background check to be submitted for volunteers between the ages 16 to 17 who are currently enrolled in high school.**

**The candidate instead must submit a recommendation form.**

**Please complete the following form and submit it back to our Program Coordinator, Machael Borders-Hoskin, at [mborderhoskin@arkidsread.org](mailto:mborderhoskin@arkidsread.org).**

**[Recommendation Form](#)**



# JACKSONVILLE NORTH PULASKI PARTNER SCHOOLS

**Bayou Meto Elementary**  
24605 AR-107, Jacksonville

**Bobby G. Lester Elementary**  
601 Harris Road, Jacksonville

**Jacksonville Elementary**  
2400 Linda Lane, Jacksonville

**Murrell Taylor Elementary**  
1401 Murrell Taylor Drive, Jacksonville

See next page for Jacksonville North Pulaski's background check instructions



# JNPSD BACKGROUND SCREENING PROCESS

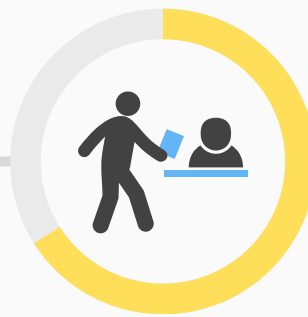
**33%**



## Application

Fill out volunteer application online  
(Click icon above to access link.)

**66%**



## Submit

Submit via online.

**100%**



## Confirmation

Receive confirmation of clearance from AR Kids Read.

**JNPSD BACKGROUND SCREENINGS ARE VALID FOR 1 YEARS.**

**Questions?** Contact: Melissa Rangel [mrangel@jnpsd.org](mailto:mrangel@jnpsd.org)

# LITTLE ROCK PARTNER SCHOOLS

**Bale Elementary**

**6501 W. 32nd Street, Little Rock**

**Brady Elementary**

**7915 W. Markham Street, Little Rock**

**Chicot Elementary**

**11100 Chicot Road, Mabelvale**

**Lacey Academy**

**3623 Baseline Road, Little Rock**

**Mabelvale Elementary**

**9401 Mabelvale Cut off Road, Mabelvale**

**McDermott Elementary**

**1200 Reservoir Road, Little Rock**

**Stephens Elementary**

**3700 W 18th Street, Little Rock**

**Terry Elementary**

**10800 Mara Lynn Drive, Little Rock**

**Washinton Elementary**

**2700 S. Main Street, Little Rock**

**Watson Elementary**

**7000 Valley Drive, Little Rock**

**See next page for Little  
Rock's background check  
instructions**



# LRSD BACKGROUND SCREENING PROCESS

**\*ONLINE VERISON\***

**33%**



## Application

Fill out volunteer application online  
(Click icon above to access link.)

**66%**



## Submit

Submit via online.

**100%**



## Confirmation

Confirmation of clearance will come in the mail from ViPS office.

**LRSD BACKGROUND SCREENINGS ARE VAILD FOR 5 YEARS.**

**ViPS Office Address: 616 N. Harrison Street Little Rock, AR 72205**

**ViPS has two Notaries on staff (Jackie and Tammy) call 501-447-4450 to schedule an appointment.**

**Questions? Contact: Jacquelyn Merrell [jacquelyn.merrell@lrzd.org](mailto:jacquelyn.merrell@lrzd.org)**

# LRSD BACKGROUND SCREENING PROCESS

**\*PAPER VERISON\***

**25%**



## Application

Print and fill out ViPS volunteer application. (Click icon above to access form.)

**50%**



## Notarize

Before adding your signature to the form, take application to a certified notary. You will sign the form in front of notary.

**75%**



## Submit

Mail or drop-off ViPS volunteer application. (Address is listed below and on bottom of form.)

**100%**



## Confirmation

Confirmation of clearance will come in the mail from ViPS office.

**LRSD BACKGROUND SCREENINGS ARE VAILD FOR 5 YEARS.**

**ViPS Office Address: 616 N. Harrison Street Little Rock, AR 72205**

**ViPS has two Notaries on staff (Jackie and Tammy) call 501-447-4450 to schedule an appointment.**

**Questions? Contact: Jacquelyn Merrell [jacquelyn.merrell@lrzd.org](mailto:jacquelyn.merrell@lrzd.org)**

# **NORTH LITTLE ROCK PARTNER SCHOOLS**

## **Amboy Elementary**

**101 Auburn Drive, North Little Rock**

## **Boone Park Elementary**

**1400 Crutcher Street, North Little Rock**

## **Meadow Park Elementary**

**801 E Bethany Road, North Little Rock**

## **Ridge Road Elementary**

**4601 Ridge Road, North Little Rock**

## **Seventh Street Elementary**

**1200 Bishop Lindsey Avenue, North Little Rock**

**See next page for North Little Rock's background check instructions**





# NLRSD BACKGROUND SCREENING PROCESS

**33%**



## Application

Fill out volunteer application online  
(Click icon above to access link.)

**66%**



## Submit

Submit via online.

**100%**



## Confirmation

Receive confirmation of clearance from AR Kids Read.

**NLRSD BACKGROUND SCREENINGS ARE VAILD FOR 1 YEARS.**

**Questions? Contact: Crystal Barker [barkerc@nlrsd.org](mailto:barkerc@nlrsd.org)**

# OUT OF SCHOOL PARTNER SCHOOLS

## **Brandon House**

**3802 W 12th Street, Little Rock**

## **Life Skills for Youth**

**13000 W Baseline Road, Little Rock**

## **Oaklawn STEAM**

**301 Oaklawn Street, Hot Springs**

## **Our House**

**302 E. Roosevelt Road, Little Rock**

**See next page for Out of School's background check instructions**



# OUT OF SCHOOL BACKGROUND SCREENING PROCESS

**25%**



## McMat Application

Fill out McMat and email to [backgroundck@arkidsread.org](mailto:backgroundck@arkidsread.org)  
(Click icon above to access form.)

**50%**



## Child Maltreatment Application

Follow steps to complete Child Maltreatment Application.  
(Click icon above to access application and guidelines.)

**75%**



## Submit

Email finished document(s) to [backgroundck@arkidsread.org](mailto:backgroundck@arkidsread.org)  
(Contact information is below.)

**100%**



## Confirmation

Receive confirmation of clearance from AR Kids Read.

**AFTER SCHOOL BACKGROUND SCREENINGS ARE VALID FOR 3 YEARS.**

**Questions? Contact: Machael Borders-Hoskin**  
[backgroundck@arkidsread.org](mailto:backgroundck@arkidsread.org)

# **PINE BLUFF PARTNER SCHOOLS**

**34th Avenue Elementary**  
**801 E. 34th Avenue, Pine Bluff**

**Broadmoor Elementary**  
**1106 S. Wisconsin Street, Pine Bluff**

**James Matthews Elementary**  
**4501 Dollarway Road, Pine Bluff**

**Southwood Elementary**  
**4200 S. Fir Street, Pine Bluff**

**See next page for Pine Bluff's background check instructions**



# PBSD BACKGROUND SCREENING PROCESS

25%



## McMat Application

Fill out McMat and email to [backgroundck@arkidsread.org](mailto:backgroundck@arkidsread.org)  
(Click icon above to access form.)

50%



## Child Maltreatment Application

Follow steps to complete Child Maltreatment Application.  
(Click icon above to access application and guidelines.)

75%



## Submit

Email finished document(s) to [backgroundck@arkidsread.org](mailto:backgroundck@arkidsread.org)  
(Contact information is below.)

100%



## Confirmation

Receive confirmation of clearance from AR Kids Read.

**PBSD BACKGROUND SCREENINGS ARE VAILD FOR 3 YEARS.**

**Questions? Contact: Machael Borders-Hoskin**  
[backgroundck@arkidsread.org](mailto:backgroundck@arkidsread.org)

# **PULASKI COUNTY SPECIAL PARTNER SCHOOLS**

**Crystal Hill Elementary**  
5001 Northshore Drive, North Little Rock

**Daisy Bates Elementary**  
14300 Dineen Drive, Little Rock

**Harris Elementary**  
4424 AR-161, North Little Rock

**Joe T. Robinson Elementary**  
21600 Highway 10, Little Rock

**Oakbrooke Elementary**  
2200 Thornhill Drive, Sherwood

**See next page for Pulaski County's background check instructions**



# PCSSD BACKGROUND SCREENING PROCESS

**33%**



## Application

Fill out volunteer application online  
(Click icon above to access link.)

**66%**



## Submit

Submit via online.

**100%**



## Confirmation

Receive confirmation of clearance from AR Kids Read.

**PCSSD BACKGROUND SCREENINGS ARE VAILD FOR 3 YEARS.**

**Questions? Contact: Valorie Bailey [vbailey9741@pcssd.org](mailto:vbailey9741@pcssd.org)  
501-234-2046**