



## SUMMER LITERACY TEACHER Job Description

### BASIC FUNCTION

The Summer Literacy Teacher is responsible for teaching engaging group literacy classes as a part of the Literacy Playground. The Literacy Playground is AR Kids Read's dynamic and camp-themed literacy program which is designed to reduce summer slide and help students close grade-level reading gaps. The classes will include valuable foundational literacy skill building and reading and writing practice and activities promoting social emotional learning and engagement skills. Strong applicants will be energetic, creative, organized, have experience teaching elementary reading, have experience teaching at-risk students, and know how to help children with emotional problem solving. The program sites will be located in Pulaski and Jefferson Counties.

### REPORTING RELATIONSHIP

The Literacy Playground teacher will report to the Program Coordinator.

### PRIMARY DUTIES & RESPONSIBILITIES INCLUDE

- Attend and participate in orientation, meetings, and debriefing sessions,
- Work collaboratively with a college intern and site staff to create and sustain a cheerful, respectful and supportive environment,
- Assess and evaluate students pre-program and at close of program,
- Teach classes of students in grades 1-5,
- Track student attendance and complete progress monitoring,
- Plan once per week following provided curriculum, adjusting to make lessons culturally relevant for site population and adapting for student needs,
- Prepare for lessons and activities, and implement lessons,
- Supervise and monitor students' safety,
- Collaborate with site staff to encourage parent engagement to promote at-home learning,
- Participate in and support Hoop Session.

### QUALIFICATIONS

- A current teaching license, RISE certification strongly preferred,
- Exceptional classroom management skills,
- Ability to take initiative, employ good judgment, and manage projects from beginning to end,
- Strong communication skills,
- Ability to manage details and multitask,
- Ability to meet deadlines and to anticipate next steps or needs,
- Work effectively both independently and as part of a team,
- Be available approximately 15 hours per week for 7 weeks plus additional hours for training, student evaluations, onboarding, and debriefing,
- Must pass drug test and submit to background checks, including child maltreatment,
- Access to reliable transportation.

## BENEFITS

- A fun, impactful summer employment opportunity,
- Résumé-building experience in program management and evaluation and aspects of community relations,
- Opportunity to learn about the work of nonprofits and their impact on communities, and
- Opportunity to build your network.

COMPENSATION: This position is a part-time, contract position. Starting pay ranges from \$25- \$27/hour, commensurate with skills and experience.

### Dates:

*Note: Dates are tentative, pending snow day makeup sessions at schools.*

- May 18 (tentative) - Training Session
- Week of June 3 - Pre-assessment and teacher and intern onboarding
- Week of June 10 - week of July 22 - Literacy Playground classes - Monday - Thursday with prep hours on Friday
- Week of July 29 - Post-assessments

### TO APPLY:

Submit your resumé, cover letter, and two references to the AKR Program Team at [info@arkidsread.org](mailto:info@arkidsread.org). In the subject line, reference Literacy Teacher and indicate your preferred county (Pulaski or Jefferson).

Note: When program sites are selected, candidates will be notified of exact locations within the preferred county.

Learn more about our program by visiting [www.arkidsread.org](http://www.arkidsread.org).